PROBATE DEPARTMENT

LUCY ADAME-CLARK
BEXAR COUNTY CLERK
210-335-2241 Fee Information

NEW FEE LIST

EFFECTIVE January 1, 2026

***NEW FILINGS**	**TOTAL COST (Includes Service Fees)**
App for Probate of Wil	$415.00
App for Probate of Will & Codicil	$415.00
App for Probate of Will as Muniment of Title	$415.00
App for Temporary Administration	$415.00
App for Administration	$415.00
Combined Application for Administration & Declaration of Heirship	$515.00
App for Declaration of Heirship	$460.00
App for Guardianship	$515.00
App for Guardian of a Minor	$415.00
App for Temporary Guardianship	$460.00
Combined Application for Temporary to Permanent Guardianship	$615.00
App to Sell Property of A Minor	$360.00
App to Sell Property w/o Guardian	$360.00
App for a Foreign Will	$360.00
App and Order to Open Lock Box	$47.00
Small Estate Affidavit	$360.00
Original Petition	$360.00
Transfer Fee-Incoming	$80.00

Please Make Checks Payable to:
Bexar County Clerk

PROCEEDINGS

Annual Account	$25.00
Annual Report	$10.00
Final Account ***(Post Notice Included)***	$80.00*
Final Report	$10.00
APP to Sell Real Property ***(Post Notice Included)***	$80.00*
APP to Sell Personal Property ***(Post Notice Included)***	$80.00*
Inventory ***(90 Days after the Qualifying date)***	$25.00
Contest	$120.00
Original Petition	$120.00
Claims	$10.00

CONSTABLE & SHERIFF SERVICE

Courthouse Posting	$47.00
Citation by Constable's Office	$92.00
Citation by Certified Mail	$92.00
Citation by Publication	$92.00
Subpoena & Subpoena Duces Tecum	$92.00
Temporary Injunction	$92.00
Temporary Restraining Order	$92.00
Courts Show Cause	$92.00

SERVICE BY PRIVATE PROCESS

Citation by Private Process	$8.00
Writ, or other Process	$8.00

ALL SERVICE & CITATIONS REQUIRE AN ADDITIONAL $8.00 ISSUANCE FEE, EXCLUDING SERVICES WITH (*)

MISCELLANEOUS

Plain Copies ***(per page)***	$1.00
Certified Copies ***(per document plus $1.00 per page)***	$5.00
Exemplified Copies ***(per set plus $1.00 per page)***	$7.00
Exemplified Letters	$4.00
Letters	$2.00
(Temp Guardian Certificate = Cert Copies)	
Safekeeping of Will	$5.00
Deposit for Copies of Filings (51.202)	$35.00
Abstract	$8.00
Jury Demand	$5.00

HELPFUL NUMBERS

Probate Court # 1

Clerk…	**210-335-2546**
Administrative Assistant…….	**210-335-2190**
Coordinator…	**210-335-2196**
Staff Attorney	**210-335-0490**
Court Investigator	**210-335-3313**
Court Auditor…	**210-335-2638**
Court Auditor…	**210-335-2766**

Probate Court # 2

Clerk…	**210-335-2670**
Administrative Assistant…….	**210-335-2769**
Coordinator…….	**210-335-2678**
Staff Attorney	**210-335-2774**
Court Investigator	**210-335-2279**
Court Auditor…	**210-335-0491**
Court Auditor…	**210-335-2244**

Probate Court #3

Clerk…	**210-335-1923**
Administrative Assistant…….	**210-335-1917**
Coordinator…….	**210-335-1911**
Staff Attorney	**210-335-1918**
Court Investigator	**210-335-1919**
Court Auditor…	**210-335-1914**
Court Auditor…	**210-335-1913**